

KTC Student Agreement Manual Lymph Drainage (MLD) Certification Course

The following agreement is made between the participant registering for the Manual Lymph Drainage (MLD) Certification course as indicated on the registration form and Klose Training & Consulting, LLC (hereafter KTC).

Confirmation:

After acceptance into the program, each participant will receive a confirmation letter indicating the exact starting and ending times as well as pertinent information about the location of the course.

Class Times:

For exact class hours, dates and times, please refer to the information provided in your confirmation letter and/or the Klose Training website. For example, a total of 45 hours of instruction is provided in the KTC MLD-Certification Course; 45 hours of classroom instruction is given over a 6-day period. Usual class hours are: Monday through Friday 8:00am – 5:00pm and Saturday 8:00am – 2:00pm.

Tuition & Refund Policy:

The total tuition for the course is \$950.00. A deposit of \$300.00 is required at the time of registration and will hold your spot until the total amount is due three (3) weeks prior to the first day of class. Please note that \$100.00 of the deposit is non-refundable. The full deposit of \$300.00 is non-refundable three (3) weeks prior to the first day of class. Withdrawal or dismissal of a student after the class has started, but prior to 50% completion of the class, will result in a refund of 50% of the entire tuition. The total amount of \$950.00 will become non-refundable after 50% of the class is completed regardless of the reason for withdrawal or dismissal.

Attendance:

100% attendance of each participant is expected. Students who miss more than five (5) hours of the MLD-Certification course may not be permitted to take the final exam and, therefore, will not receive a Certificate of Completion after the program is finished. The class hours of each seminar are outlined in the confirmation letter. Additional hours for homework are expected. All students must be in class on time.

Certificates:

In order to receive a Certificate of Completion at the end of the MLD-Certification course, the tuition must be paid in full with all required documentation submitted and the participant must pass both the written and practical exams as required by the instructor. KTC will gladly replace lost or damaged certificates at the request of the student. The first replacement certificate is complimentary, additional replacement certificates will be subject to a \$15.00 fee plus the cost for postage.

Scope of Certificate/Certification:

While the purpose of this course is to prepare the participant to work with and/or on patients with lymphedema, this lymphedema therapy certification must be regarded as adjunct to your existing professional license/diploma, e.g. massage therapy license. Therapists treating patients with lymphedema must be in possession of an active license/diploma and work in compliance with the scope/guide of practice set forth for their profession by the state, county and/or municipality in which they work. For clarification purposes, this lymphedema therapy certification is not a “stand-alone certification.”

Failing the Course:

While we have a very high success-rate in our MLD-Certification courses, occasionally a student is unable to satisfactorily pass the written and/or practical exams. These students will not receive a Certificate of Completion. However, these students will be allowed to repeat the course one (1) additional time within one (1) year at no tuition expense to re-learn the concepts of MLD and satisfactorily complete the exams. Should the participant fail to retake the course within one (1) year from the time of the original course or fail to complete the course successfully for a second time, the full course tuition will apply for registering the third time. Any tuition discounts for students repeating the course a third time is at the sole discretion of KTC.

Purpose of Training/Non-compete:

a) The participant agrees that the purpose of the KTC MLD-Certification course is the training and certification of the procedures known as Manual Lymph Drainage (MLD). The student shall not, under any condition, solicit for competing purposes in the training and certification of other therapists. Although the student is free to distribute information concerning MLD, the student shall not be permitted to train nor certify any other person in MLD unless being granted instructor privileges under Klose Training & Consulting, LLC guidelines.

b) All materials provided in this course are, unless otherwise stated, the property of KTC. Copyright and other intellectual property laws protect these materials. Reproduction and re-transmission of the materials, in whole and part, in any manner, without prior consent of the copyright holder is a violation of copyright law. Individuals must preserve any copyright or other notices contained in or associated with them. Users may not distribute copies to others, whether or not in electronic form, whether or not for charge or consideration, without prior written consent of the copyright holder of the materials

Withdrawal and Dismissal:

Withdrawal from the program may result in a loss of deposit/tuition moneys. Any participant may be dismissed from the program for insufficient progress, non-payment of tuition or non-attendance. Reinstatement following dismissal is up to the discretion of the presenter. For applicable refunds please refer to the refund policy.

Cancellation of Classes:

If a course is cancelled due to an insufficient number of registrations, all moneys received will be refunded or transferred to another class as elected by the registrant. In case of cancellation of the class for any other reason, a new course will be scheduled and all payments will be transferred. In the event that the presenter falls ill, the class will be rescheduled.

I, (print name) _____ hereby agree to the conditions of the KTC MLD-Certification Course Student Agreement.

Student Signature

Date